

EPSILON PACK

International Experts Order



FILE OF RECOGNITION OF THE VALUE OF EXPERTISE

DOCUMENT TO FILL OUT

- **General information**
- **Yourself**
- **Training and diplomas obtained in the field of expertise**
- **Professional activities in the field of expertise**
- **Experience in Management**
- **Experience as a trainer**
- **Experience in leading projects**
- **Languages**

0) General information :

OPTIONAL :

SPONSORSHIP (If you have been sponsored by one of your colleagues) :

Name, Surname of the sponsor :.....

1) Yourself :

Mrs Mr

Name :Surname :

Maiden name :

Date and place of birth: Nationality :.....

Permanent Address:
.....

Zip Code :City : Country :

Phone : Cell phone:

Fax :E-mail :

Actual Status : Employee Liberal profession Leader

What is your area of expertise ? Do you have several ? If yes, thanks to mention them :

.....
.....
.....

Job :

Are you a member of one or more professional associations ? If so, which one or which ones? :

.....
.....
.....
.....
.....

2) TRAINING AND DIPLOMAS OBTAINED IN THE FIELD OF EXPERTISE :

Initial training :

Years	Establishment	Diplomas or exams prepared	Degrees obtained	
			YES	NO

Continuing education:

Years	Training topic	Training duration

Please list the works, titles, patents, etc. below. that you published :

Title	Date of publication	Place of Publication

Please mention below the interventions in colloquiums, seminars, congresses where you have participated (as a speaker)

Title of the intervention	Date	Place of the intervention

3) PROFESSIONAL ACTIVITIES IN THE FIELD OF EXPERTISE :

It is about showing the tasks that you have accomplished in your professional activities.

Complete as many pages as needed.

	Professional activity 1	Professional activity 2	Professional activity 3
Periods / durations			
Activity area			
Country			
Language of work, if other than French			
Positions and statutes / Functions and titles			
Employers			
Main activities and levels of responsibility	Activity : Responsibility level :	Activity : Responsibility level :	Activity : Responsibility level :

	Professional activity 4	Professional activity 5	Professional activity 6
Periods / durations			
Activity area			
Country			
Language of work, if other than French			
Positions and statuts / Functions and titles			
Employers			
Main activities and levels of responsibility	Activity : Responsibility level :	Activity : Responsibility level :	Activity : Responsibility level :

3) MANAGEMENT EXPERIENCE :

It is about knowing the experiences in **management** that you have had during your professional activities.

Complete as many pages as needed.

	Professional activity 1	Professional activity 2	Professional activity 3
Periods / durations			
Activity area			
Country			
Language of work, if other than French			
Positions and statutes / Functions and titles			
Employers			
Main activities and levels of responsibility			

4) EXPERIENCE AS A TRAINER :

It is about knowing the experiences in the training that you have carried out during your professional activities. It is the time of experience as a trainer, teacher and / or other profession that involves training others. Complete as many pages as needed.

	Professional activity 1	Professional activity 2	Professional activity 3
Periods / durations			
Activity area			
Country			
Language of work, if other than French			
Training title			
Employers			

5) EXPERIENCE IN PROJECT MANAGEMENT:

It is about knowing your experience in leading projects during your professional activities. A project represents all the actions to be undertaken in order to meet a defined need within a set timeframe. Thus, a project is a temporary action with a beginning and an end, mobilizing identified resources (human and material) during its realization, this one also has a cost and is therefore the subject of a budgeting of means and a balance sheet independent of that of the company. The expected results of the project are called “deliverables”. Complete as many pages as needed.

	Project 1	Project 2	Project 3
Periods / durations			
Activity area			
Country			
Language of work, if other than French			
Project title			
Employers			

6) LANGUAGES :

Mother tongues : _____

Please check the languages in which you are able to exercise your expertise below :

English Arab Chinese Spanish French Russian

Other specify :

7) ADDITIONAL ARGUMENTS :

Let us know other things here that you think are useful and that you have not had the opportunity to answer previously :

.....

.....

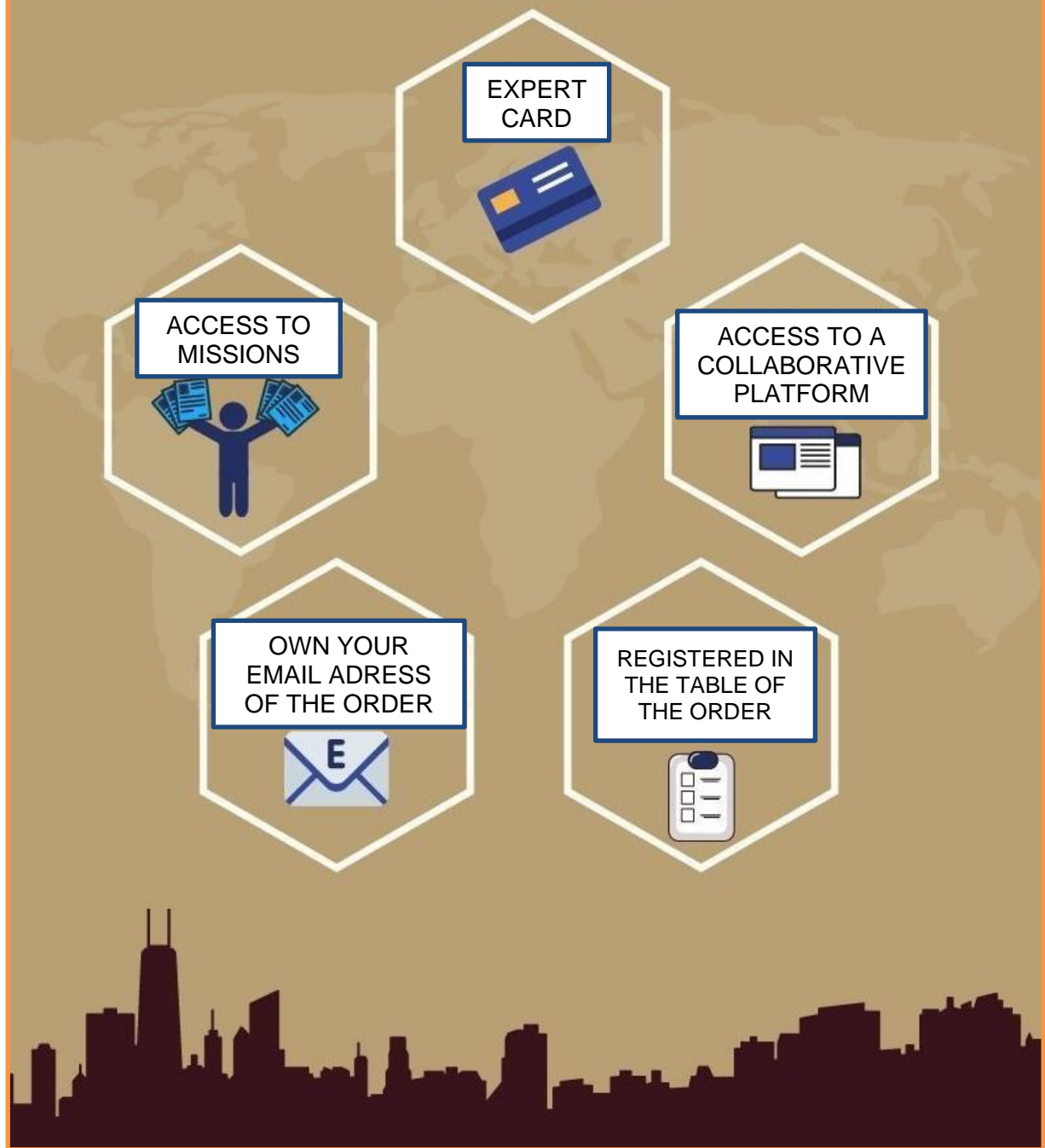
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5 MAJOR ADVANTAGES



8) DOCUMENT TO JOIN :

- Photocopy of a passport
- Extract from the criminal record
- Photocopies of diplomas and training certificates

- Indicate three legal references, namely the telephone numbers of people likely to be contacted by the Order.

- C.V.
- 3 ID Photo.

- Transfer of € **1,880** (on our payment website : <https://www.experts-internationaux.com>) for the examination of the file by the Institute of International Experts and access to open distance training.

- Other information at your convenience.
- Return the file to the following address :

Institut des Experts internationaux/CQFD

3 quai du Drac

38600 Fontaine – France

- Or by email to the following address :

contact@institut-experts-internationaux.com

INFORMATION : contact@ordre-experts-internationaux.com
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I certify on my honor the accuracy of the information transmitted in this file.

Date :

Signature :



The training program that accompanies your file

1) The International Experts Order (IEO)

You become a member of the Order, you are registered on the Roll of International Experts. This first module introduces you to the Order and gives you a general overview.

2) UN

Static approach, dynamic approach, the United Nations is the first of the international institutions to know for an international expert. We will particularly insist on the 2030 agenda and the 17 sustainable development goals to which we adhere. Our international expertise takes these objectives into account.

3) The international expert

We often have the question : what is an international expert ? So here is the answer, both in what it does and what it is.

4) The terms of reference

The TOR reflect the expert's mission. In this course, we will not only see what it is about, but we will also follow the recommendations of the UNDP (United Nations Development Program) to obtain the necessary skills to write ToRs on behalf of international institutions that call on the experts.

5) Sustainable development

All international expertise missions will have to take this into account. Many new assignments will be delivered to experts with the aim of sustainable development.

The international expert must know what it is.

6) Expertise based on results

The research and development unit of OMEI is currently studying two major topics :

Remote expertise and results-driven expertise. She has already made a lot of progress on the latter. It can therefore transmit new skills to future international experts. As a member of the Order, you can participate in this cell.



7) The missions entrusted to the experts within the framework of the ecosystem of the order

The IEO is itself a source of missions, participations and activities. The research and development unit mentioned above is an example. As a member of the Order, you have access to the entire ecosystem: cells, commissions, corps, arbitration chamber, university of international experts, academy of international experts, institute of international experts.

8) IEO Online platform

It is a collaborative platform dedicated to expert members of the Order. Beyond missions that it offers, it makes it possible to carry out joint projects, to participate in monitoring international expertise, to respond to international calls for tenders. With the opening of access to the platform you benefit from a network of international experts.

9) World peace and international mediation

We plan, in 2022, to create a body of expert mediators. Mediation is a form of conflict resolution. This module gives you a 2eal example of international mediation.

10) The UN global compact

Understanding the global global compact, sponsoring companies or organizations there, signing contracts to support companies or organizations in the UN Global Compact : this is the purpose of this introductory module.